



2025 Annual Report
Secretary
October 24, 2025

I sent Article XI Conflict of Interest of the Bylaws along with a fillable copy of Exhibit A (Conflict of Interest Statement) to the Executive Board Members and appointed offices and/or committee members as necessary, for the annual submission. Monitored receipts and requested corrections as necessary. Sent reminder email if necessary.

To date attended and recorded three Executive Board Meetings and eight Executive Committee Meetings.

Emailed copies of the 2025 Annual General Meeting to the Executive Board Members for review prior to the 2025 Annual Executive Board Meeting for acceptance and approval.

Emailed copies of the Conflict-of-Interest statements received to the Executive Committee Members for review at the January (7), February (12) and April (1).

Assumed the position of Secretary for the Order of MacEanruig from Vice President of Operations, Mark Henderson. At the request of President Louis Russell, contacted the members of OoME for suggestions for the Chief's Prize. Mailed the medallion to Christian Henderson. Recipient of the Chief's Prize. Send nomination requests to the members to fill the 2 open memberships for 2025, followed with election ballots and bios of the nominees. Currently tallying elections results.

Sue Hoffman